

**City of Celeste**  
201 N. HWY 69  
Celeste, TX 75423  
903-568-4512

**APPLICATION FOR UTILITY SERVICE-RENTER**

**Any paperwork received after 1:00 pm, the meter will not be unlocked until the following business day, the office does not receive any new service paperwork after 3:00 pm.**

Date: \_\_\_\_\_

Connection Date: \_\_\_\_\_

***\*\*I understand my meter will not be unlocked or turned on unless there is someone 18 years or older present. Meters are unlocked between the hours of 8am and 2pm.***

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Service Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

DL # \_\_\_\_\_ State: \_\_\_\_\_

**\*\*\*DUE AT TIME OF SERVICE\*\*\***  
**\$250.00 Deposit + \$25.00 Administration fee = \$275.00**  
**Valid Driver's License and Proof of Lease.**

**Customer Acknowledgement**

I hereby agree with the following conditions:

1. To abide by all Ordinances, Rules and Regulations adopted by The City of Celeste, TX, governing the services of water, sewer, and garbage which are currently in effect or hereafter which may be passed or adopted by The City of Celeste.
2. I certify that this water connection will serve only one household.
3. I hereby grant the City access to my property for maintenance and reading of the meter.
4. **City water rates, each customer shall pay a minimum monthly charge for the first 0-1,000 gallons used.** The minimum monthly charges shall be based on the meter size.
5. City sewer rates, each customer shall pay a minimum charge of \$16.00 for the first 0-1,000

gallons used.

6. I understand that meters are read on the 21<sup>st</sup> of each month, unless the 21<sup>st</sup> falls on a weekend, the meter will be read the next business day following the 21<sup>st</sup>.
7. I understand that bills will be mailed on or by the 25<sup>th</sup> of each month, unless the 25<sup>th</sup> falls on a weekend, the bill will be mailed the next business day following the 25<sup>th</sup>.
8. **I understand that all utility charges are due on the 10<sup>th</sup> of each month; that a \$10.00 late fee or 10%, whichever is greater, will be added to my bill if paid after the 10<sup>th</sup> of the month.**
9. I understand that I must request an extension on my bill in person and that I am limited on the number of extensions within a 6-month period.
10. Non-payment of utility bills after the 25<sup>th</sup> business day of the month will require service to be disconnected. Service will be reconnected only after all amounts owed, including any penalties or late fees, plus the following reconnect fees have been paid. During regular business hours the fee is \$65.00, during non-business hours the fee is \$300.00. Payment on non-business days can only be made via check, money order or cashier's check. Public works employees can't accept cash or credit cards.
11. I understand I am giving a copy of the Driver's License of all adults who will be responsible for the bill.
12. I understand that if I am not the main account holder, I will not be given any billing information on the account.
13. I understand the garbage will need to be in the trash container and by the curb by 7AM each Wednesday.
14. I understand the trash container is not mine and stays with the address given otherwise my account will be charged \$70.00 to replace the container.
15. I understand I am only allowed one adjustment per year for water leaks and must provide a copy of the repair receipts.
16. I understand that I must complete a request to terminate my water service with the City of Celeste before my account is closed. That my Deposit will be applied to any remaining account balance and that I am responsible for all balances thereafter. If I am due a refund on my account after the deposit is applied, I will be mailed a refund check the month following.
17. Each customer who requests that their water meter be re-read shall be charged a fee of \$30.00 during business hours and \$90.00 during non-business hours if the original reading was correct.
18. I understand the meter box and meter that will be providing my service is property of The City of Celeste. If for any reason I will need to access the meter, meter box or shut off, I must call The City of Celeste for approval
19. If a meter serving a customer has been tampered with or if the City's facilities or equipment have been damaged by tampering, bypassing, installing unauthorized taps, reconnecting service without authority, or other service diversion, the City may charge a fee of \$300.00, for endangering public health and safety (Texas Health and Safety Code 341.033-b), and the meter may be removed. If the meter is removed, before the meter is reinstalled, the customer will be required to pay any and all unpaid bills, including all late charges, all applicable reconnect fees and the tampering fee. Additionally, a fee shall be charged that is equal to the actual costs for all labor, material, and equipment necessary for repair or replacement of the City's facilities and this fee shall be paid before service is reestablished. NOTE: Payment of these fees will not preclude the city from requesting appropriate criminal prosecution.
20. A water cutoff and check valve (backflow-prevention assembly) shall be required on all new construction and any existing property if the plumbing lines have been altered, relocated or changed in any way, excluding ordinary repairs. The water cutoff and check valve (backflow-prevention assembly) shall be required on the waterline between the meter and the residence, apartment building, commercial building, or such other building receiving water from the City of Celeste, Texas.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*WATER DEPARTMENT USE\*\*\*\*\*

Address of service: \_\_\_\_\_

Date service begins: \_\_\_\_\_ Beginning reading: \_\_\_\_\_

Account #: \_\_\_\_\_ Seq. # \_\_\_\_\_ Rt. \_\_\_\_\_ Meter #: \_\_\_\_\_

Meter Deposit: \_\_\_\_\_ (Check/MO # \_\_\_\_\_) (Cash) (CC) Trash can #: \_\_\_\_\_